

Laws 2013, Chapter 129 (HB 2183)

Informational Meeting

Authorized Third Party Driver License Training Providers

January 8, 2014

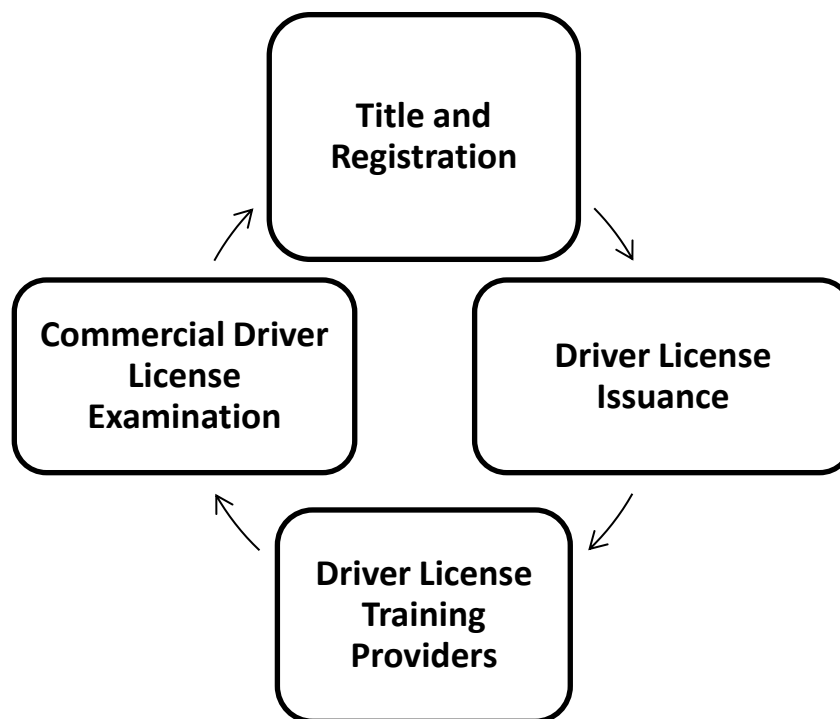
Agenda

- ▶ Welcome & Introductions
- ▶ Administrative Rules Draft
- ▶ Application Process
- ▶ Driver License Training Standards Draft
- ▶ Electronic Reporting
- ▶ Driver License Training Written Agreement
- ▶ Timeline
- ▶ What's Next
- ▶ Questions?

Arizona Administrative Code Rules Draft

- Title 17 Chapter 7

- Covers All Authorized Third Parties



Arizona Administrative Code Rules Draft

- Rules Draft Will Be Emailed To All Currently Licensed Professional Driver Training School Owners
- Available Online: <http://www.azdot.gov/hb2183comments>
- Feedback Via Comments Page Or Email By 5pm, February 7th, 2014
- Public Meeting



ATP Driver License Training Provider

Curriculum Training Standards

- Curriculum Training Standards draft will be emailed to all current Professional Driver Training School owners
- Available online:
<http://www.azdot.gov/hb2183comments>
- Feedback via comments page or email by 5pm, February 7th, 2014



Authorized Third Party Provider Requirements

- Compliance With State And Federal Laws
- Enter Into A Written Agreement With Department
- Shall Not Have A:
 - Suspension
 - Cancellation
 - Revocation
 - Denial Of Another License Issued By The Department

More Authorized Third Party Requirements

- Facilities
- Equipment
- Established Place Of Business
- Conduct Authorized Third Party Activities
At The Established Place Of Business
- Provide Written Notice To The
Department Concerning Changes to
Individuals Certified To Perform Third
Party Activities

Established Place of Business

- Must Be Approved By Department
- Not Used As A Residence
- Performs Only Authorized Activities
- Floor Plan/Interior Dimensions, Doors, Windows And Equipment



Certification Requirements

- Complete Application
- Identify Activities Requiring Certification
- Applicant Was Not Terminated By Department Previously
- Applicant Never Had A Certification Suspended Or Cancelled By Department
- Statement Of Good Standing



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Driver License Training Provider Program Requirements

- Applicant Must Pass An Approved Department Written/Demonstration Examination For:
 - Traffic Laws
 - Safe Driving Practices
 - Operation Of Motor Vehicles
 - Teaching Methods, Techniques, Practices



Driver License Program Training Requirements

- Teach Minimum Curriculum Standards
- Established Place Of Business Must Be Used For Only Activities Authorized By The Department
- ADA Compliant
- Maintain Records
- Maintain Record Of Vehicle Maintenance And Repair

Authorized Third Party Driver License Training Provider Curriculum Standards

- Working Group of Volunteer School Owners & ADOT/MVD Staff Have Completed Initial Draft Standards
- The Department Is Raising The Bar For Teaching Drivers Training Standards In Arizona
- Teaching Minimum Driver License Training Standards Will Be Part Of Agreement With ADOT



The Target

- 30 Hours Of Classroom Instruction
- 10 Hours of Behind The Wheel Vehicle Instruction
- * 35 States Require 30 Hours of Classroom Instruction

* National Highway Traffic Safety Report Issued February 2011



Application Process for Providers and Certified Individuals

- Preliminary Application Requirement
- Interest Form
- Selection Committee
- Approval to Submit Application
- Execute Written Agreement
- More Details at March Meeting



Motorcycle Training Providers

- Motorcycle Safety Foundation Is The Standard
- Equivalent Or Better Training Standards From Nationally Recognized Institutions/Providers Will Be Considered



Electronic Reporting For Drivers License Training Providers

- MVD Will Provide A Report Format
- Providers Will Report Certain Student, Instructor And School Data
- Used To Track Pass Rates For Schools
- Web Application
- Requires A Log In



Audits

- Conducted Onsite
- Document request
- Onsite Inspection
- Interviews/Interviews With Customers
- Auditors Will Issue Written Report



Implementation Timeline

Estimated Dates – Subject to Change	
January 8, 2014	Training Standards Draft & Administrative Rules Draft distributed for review and comment
February 7, 2014	Comments due on Training Standards Draft & Administrative Rules Draft
February 28, 2014	Training Standards & Administrative Rules Finalized
March 2014	Finalize ATP Driver License Training Provider Agreement
March 2014	Next Stakeholder Outreach Meeting
April 1, 2014	Begin Accepting Applications for Authorized Third Party Driver License Training Providers
May 1, 2014	Begin completing ATP Agreements with Authorized Third Party Driver License Training Providers
July 1, 2014	Authorized Third Party Driver License Training Providers begin operating; all PDS licenses expire (except CDL)

- *Must be ATP Driver License Training Provider in order to conduct driver training as of 7/1/14*

What's Next

- ADOT Will Continue To Work Through The Implementation Process
- Receive And Evaluate Input From Stakeholders
 - Training Standards Draft
 - Administrative Rules Draft

Web Address: <http://www.azdot.gov/hb2183comments>

- Next informational meeting will be scheduled in March 2014

